**農田水利署南投管理處-履歷表**

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| 姓 名 (中/英) | |  | | | | | | | 性 別 | | | | |  | | | | | 資料建立日期 | | | | |
| 民國111年 月 日 | | | | |
| 姓 名  (羅馬拼音) | |  | | | | | | | 出 生  日 期 | | | | |  | | | | | 請 粘 貼 最  近 二 寸 半  身 正 面 脫  帽 照 片 | | | | |
| 出生地 | | 省 縣（市） | | | | | | | | | | | | | | | | |
| 國民身分證  統一編號 | |  | | | | | | | | | | | | | | | | |
| 戶籍地址 | |  | | | | | | | | | | | | | | | | |
| 通訊住所 | |  | | | | | | | | | | | | | | | | | 身高 | | 體重 | 血型 | 健康 |
| 婚 姻 | | 未婚 | | 已婚 | | | 進用方式 | | | |  | | | | | | | |  | |  |  |  |
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| 緊  急  通  知  人 | 姓 名 |  | | | | | | | | | | | | | | | | | | | | | |
| 住 址 |  | | | | | | | | | | | | | | | | | | | | | |
| 電 話 |  | | | | | | | | | | 手 機 | | | | |  | | | | | | |
| 兵 役 | | | | | | | | | | | | | | | | | | | | | | | |
| 役 別 | | |  | | 軍種 |  | | 兵科 | |  | | | 軍階 | |  | 起（年月） | | | |  | | | |
| 迄（年月） | | | |  | | | |
| 學 歷 | | | | | | | | | | | | | | | | | | | | | | | |
| 學校名稱 | | | 院系科別 | | | 修 業 年 限 | | | | | | | | | 畢業 | 肆業 | | 學位 | | 證書日期文號 | | | |
| 起（年月） | | | | 迄（年月） | | | | |
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| 考 試 | | | | | | | | | | | | |
| 考試年屆  及 名 稱 | | 種類科別  職 系 等 | | 錄取等第 | | | | 考試機關 | | | | 證件名稱字號 |
| 年 | | 月 | 日 |
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| 著 作 | |  | | | | | | | | | | |
| 發 明 | |  | | | | | | | | | | |
| 語文 | 方言名稱 |  | | 程度 |  | | | 專長 | （1） | | | |
| 外語類別 |  | | 程度 |  | | | （2） | | | |
| 宗 教 | |  | | | | | | | | | | |
| 社 團 | |  | | | | | | | | | | |
| 家 屬 | | | | | | | | | | | | |
| 稱 謂 | | 姓 名 | 國民身分證  統一編號 | | | | | 出 生 | | | | 職 業 |
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| 訓 練 及 進 修 | | | | | | | | |
| 1.訓練 | 訓練機關 | | 名稱 | 期別 | 時數 | 受訓日期 | | 證件及文號 |
| 2.進修 |
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| 出 國 | | | | | | | | |
| 地點 | | 事由 | | 起迄年月日 | | | 假別 | 核准機關  日期文號 |
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| 經　　　　　　歷（升遷） | | | | | | |
| 服務單位 | 職稱 | 等級 | 核定薪額 | 生效  日期 | 服務單位 | 公文日期文號 |
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| 經　　　　　　歷（調任） | | | | | | |
| 原任單位 | 職稱 | 等級 | 薪額 | 調任  日期 | 調任單位 | 公文日期文號 |
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| 獎　　　　　　懲 | | | |
| 事由 | 獎/懲 | 核定機關  日期文號 | 管理處  日期文號 |
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| 考　　　　　　績 | | | | | | | |
| 年度 | 薪級 | 薪額 | 總分 | 等次 | 核定獎懲 | 核定機關  日期文號 | 管理處  日期文號 |
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| 簡　　要　　自　　述 | | | |
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| 填 表 人 | 承 辦 人 員 | 人力資源室主任 | 處 長 |
|  |  |  |  |
| 中 華 民 國 年 月 日 | | | |

填 表 說 明

一、「姓名」「國民身分證統一編號」「出生日期」「出生地」應與戶籍登記相符；出生日期請用阿拉伯數字填寫。

二、「性別」項，請填男或女。

三、「照片」欄需黏貼最近二吋半身脫帽照片一張，背面書寫姓名。

四、「婚姻」項，請在適當空格內劃「v」表示。

五、「進用方式」項，請確實填寫，如「農田水利新進人員聯合統一考試」或「公務人員轉任」等。

六、「緊急通知人」各項目應詳填，以便緊急事件時聯繫。

七、「兵役」項：

（一）凡已服役者均應填寫。

（二）「役別」、「軍種」、「兵科」、「軍階」、「服役期間」等請依照退伍令記載填寫。

八、「學歷」項：

（一）填寫範圍以接受國內外正規學制教育已畢業，或結（肄）業並具有證明文件為限，至少須填1筆最高畢業學歷，惟大學以上畢(結、肄)業學歷有數個時，則依修業順序逐筆填寫。

（二）「畢業」、「結業」、「肄業」，請在適當空格內劃「v」表示。

九、「家屬」項：

（一）家屬，請填祖父母、父母、配偶、子女、兄弟姐妹；祖父母及兄弟姐妹得免填。

（二）出生日期請用阿拉伯數字填寫，如係民國前出生者，請加填「前」字。

十、「經歷」項：

（一）本項初任者請填寫現職；有多筆經歷者，請依序逐筆填寫，現職應為最後1筆。

（二）「職稱」欄，指現職職務之稱謂，如「專員」。

十一、「獎懲」項，請照核發之獎懲令依序逐筆填寫。

十二、「考績」項：

（一）請依年度順序照考績(成、核)核定結果逐筆逐項填寫。

（二）「核定獎懲」欄，係填該年度考績（成）或成績考核核定獎懲。「核定機關日期文號」欄，係填寫主管機關之核定日期文號。

十三、本表填表人所填各欄，經各服務機關人事單位查對無訛後，除填表人簽名或蓋章外，機關首長、人事主管及承辦人員3欄位，請蓋職章或職名章。

十四、本表各欄填載資料如有異動，請填表人儘速檢證通知服務機關人事單位更正。